

School Council Meeting Minutes

DATE: 13 June 2023 **TIME:** 7:00pm to 9:00pm
VENUE: BEPS
CHAIR: Renee Burns
ATTENDEES: Janet Di Pilla, Jill Howells, Angela Roberts, Dave Slutzkin, Libby Neesham, Louise Monahan, Laurence Billiet
OBSERVERS: None
APOLOGIES: Marianne Crowe, Jess Kenway, Michael Lucy
CONFLICTS OF INTEREST: None

ITEM	DETAILS	ACTIONS
1. OPEN MEETING	Renee Burns (Chair and President) opened meeting and delivered the Acknowledgement of Country.	
2. ATTENDANCE AND APOLOGIES	Quorum requirements were met. DET teacher representative yet to be confirmed, Janet to keep pursuing. Apologies and conflicts of interest recorded above.	
3. MINUTES OF PREVIOUS MEETING	Finalised minutes of meeting held 9th May were presented; minutes confirmed without variation.	
RESOLUTION:	That the School Council minutes of the meeting held on 9th May 2023 be confirmed as presented.	
MOVED: Renee Burns	SECONDED: Dave Slutzkin	
VOTE: Unanimously accepted	OUTCOME: Motion Carried	
MATTERS ARISING	Voluntary contribution email communication has been sent out by Janet today (prior to meeting) to encourage and remind parents. School Council communication to provide additional information about the voluntary contributions.	Renee – SC comms
	The latest Strategic Plan is not accurate due to Covid. IAP approved by DET is more accurate and is best reference. Janet to make available on website by end of week. School Council newsletter to note that Strategic Plan is out of date and reference should instead be made to the IAP.	Janet – Add IAP to website Renee – SC comms
	Council members (Laurence and Dave) to supply a photograph and preferred pronouns for use on the BEPS website. Photos to be sent to Effie: brunswick.east.ps@education.vic.gov.au	Laurence/Dave - Provide photos to Effie via email

	A video to demonstrate maths in action within LCs and describe educational approach might be a good way to supplement the proposed 'maths night'.	Janet –follow up
4. REPORTS		
A. PRINCIPAL [JANET]	Student reports are being finalised and three way conferences are about to being. It is an extremely busy time for the school, supporting new staff members and new teams of staff through the process. Moderation sessions have been held to ensure a consistent approach within LCs and across the school.	
	The recent professional development staff day was extremely successful. The day focused on supporting diverse learners, recognising and supporting students experiencing heightened anxiety coming out of the COVID pandemic, and well-being at work. The session delivered by the Department of Education, Diverse Learners Hub included theory but also promoted discussion in the context of each learning community. The Well-being at Work session, explored proactive and reactive approaches to wellbeing and well received.	
	A number of devices, including around 30 new Chromebooks were stolen from the school during a recent break-in. An insurance claim will be submitted. Unfortunately, the older devices are unlikely to be replaced which will mean that the 1-2-3 learning communities will be left with fewer devices. All student and learning data, is cloud based and cannot be accessed via the devices.	
	BEPS continues to host final-year students in speech pathology and psychology, delivering targeted sessions for selected students. Teachers continue to be supported to promote and develop well-being across the school through focused government initiatives, including onsite support (Ebony).	
B. PRESIDENT [RENEE]	Standing orders being developed. It is hoped a draft will be presented to Council for the July meeting. The standing orders will be of most value for incoming 2024 School Council.	Renee – finalise draft standing order
	School Council communication to parents has been met with positive feedback from the school community.	

C. FINANCE [DAVID]	No finance meeting held this month due to illness Finance reports for May and June will be presented at the July School Council meeting.	
	Garden program and balance of 2022 fundraising account/budget to be confirmed at next School Council meeting.	Marianne/ Dave – Report on fundraising account/budget
D. FUNDRAISING / COMMUNITY BUILDING [MICHAEL & LAURENCE]	Friday 24 th November has been confirmed for the Twilight Market. Around 70% of the 2022 organising committee have indicated a willingness to assist again this year. Crafts and T-shirts were good earners last year, a reprint or new design of T-shirts to be considered.	Michael/ Laurence – Call out to school community for craft items
E. BUILDING AND GROUNDS [LOUISE & ANGELA]	<p>The Grounds and Projects subcommittees have merged to become the Building and Grounds subcommittee. The merger is designed to enable better integration and visibility of projects.</p> <p>Monies collected through the voluntary contributions Buildings fund can only be used for building, rather than grounds projects. This will need to be considered in planning and funds allocation by the subcommittee.</p> <p>Louise to do call out for new people to join Building and Grounds subcommittee as there are a number of parents in the subcommittee with children who will be finishing up at the school.</p>	<p>Janet – Clarify building works definition</p> <p>Louise – Call out for new people to join subcommittee</p>
	Planning is underway for the ephemeral rainwater and shade garden project. Funded from a Landcare grant, work on this project will be commence with the next parent working bee: Saturday 22nd July, and continue with student involvement in planting on Schools Tree Day, Friday 28th July. Opportunities will be explored as part of this project to learn about the seasonal calendar of the Kulin Nation and teach to Country with insights from local Wurundjeri Woi Wurrung Elders.	
	Council is set to commence scraping and landscaping works on the Cunnington Avenue verge (off Stewart Street) where a native garden will be planted in partnership with the school.	

	The existing driveway/crossover/access to school will be maintained.	
	Louise requested approval of \$125 expenditure for membership to Easy Grant to enable visibility and review of potential grants. Previously this subscription has secured grants such as the LandCare grant.	
<p>RESOLUTION: That school council approve expenditure of \$125 expenditure for Easy Grant membership.</p> <p>Moved: Louise Monahan SECONDED: Libby Neesham VOTE: Unanimously accepted OUTCOME: Motion Carried</p>		
	Work is required to repair and fox-proof the chook pen. A number of parents have previously offered to assist with this. Louise and Angela to follow up.	Louise/Angela – Follow up
F. OSHC [RENEE]	The OSHC price have increase has been communicated, no concerns have been raised.	
G. RECONCILIATION ACTION PLAN [LIBBY]	<p>The first combined RAP meeting (OSHC/BEPS) was held. Work has commenced on our RAP vision.</p> <p>Annual reflection survey to be carried out with students in coming months. The survey measures understanding of the RAP and identifies areas for future focus.</p>	Libby – RAP meeting minutes to be circulated
	OHSC are applying for a grant to fund inclusion programs for Aboriginal and Torres Strait Island students.	
	Welcome to Country and smoking ceremonies are being organised for Twilight Market.	
	<p>Genuine engagement with and implementation of the RAP requires adequate funding. to undertake RAP successfully. Need to consider fundraising opportunities to support implementation. RAP budget to be submitted to School Council.</p> <p>RAP Friday market to be held in term three.</p> <p>Allocation of funds from general fundraising (Referendum BBQ) to be determined in accordance with ordinary processes.</p>	Libby – To prepare RAP budget
H. COMMUNICATIONS WORKING GROUP	The Friendly Friday sessions have been very successful, with up to 12 people attending. Guests have the opportunity to meet parents, attend the school gathering, briefly tour Triciclo, tour the grounds and have informal conversations with Janet.	Angela – Compile kindergartens contact list for Twilight

	Local kindergartens are interested in organising an excursion to the school, this is best to occur as part of transition in term 4.	Market promotion
	The school has continued to update information on the website, Laurence reported that it was looking good. A full review will be undertaken.	Laurence – Undertake in-depth review of website
5. GENERAL BUSINESS	Nil to report.	
6. CORRESPONDENCE	Nil to report.	
7. OTHER BUSINESS	Out of hours use of school grounds and buildings for private functions is complicated by insurance/liability concerns. Regretfully school council cannot approve use for this purpose.	
	The school hall is hired out for a range of activities. These can only occur after 6.30pm (OSHC) and must be appropriately insured/licenced.	
	School crossing location discussed, noting that this a matter that lies with Merribek Council/ VIC Roads.	Renee – SC comms
	BEPS approached about Nudel Kart. The product is viewed as a valuable resource particularly for the 1-2-3 LCs. However, as the school ground provide opportunities for creative play it is not a priority item for BEPS. Limited fundraising opportunities are already allocated. BEPS would gratefully accept a donated Nudel Kart, however fundraising for this purpose will not be undertaken at this time.	
	Information received about fundraising opportunity through fruit / veg boxes. Fundraising subcommittee to consider	Laurence/ Michael –to review
	It was noted that not all DET SC reps work on Tuesdays and the 7pm start time was a factor in attracting teaching representatives. All school council members to consider if an alteration to meeting time for discussion at the next meeting.	All – Consider alteration to school council meeting day/time
	Next meeting Tuesday 11 July 2023.	
8. MEETING CLOSE	The President declared the meeting closed at 9.00pm.	

Minutes confirmed by School Council 11 July 2023

RB

Renee Burns
BEPS School Council President

Page 5 of 5