

OSHC Contacts

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Email; Ranita.Swamy@education.vic.gov.au

Web: <http://beps.vic.edu.au/oshc/>

Parent Rep; Vicki Bucher; 0410151013

'BEPS OSHC respectfully acknowledges the Wurundjeri people of the Kulin Nation as the traditional owners of the land on which our service stands and pay respect to the ongoing living cultures of First Peoples of Australia; the Aboriginal & Torres St Islander People.'

IMPORTANT OSHC ADMIN THIS WEEK

- ⇒ **Preps;** inline with BEPS transition to school — Preps will start Before-school care 30/01 and after-school care on Thursday 9/02.
- ⇒ **2023 OSHC Bookings:** Bookings are all confirmed for 2023 — to check what your bookings are for 2023 log in to your MyFamily Lounge account and view your current bookings — you should either have no end date in a current open booking OR a new booking for 2023.
If you need to make permanent changes to your bookings make sure you give two weeks notice
- ⇒ **Absences from OSHC:** Please let us know if your child will not be attending on any given booked day; prior to the program please; place an absence via the MyFamily Lounge App; email; Ranita.Swamy@education.vic.gov.au, message or ring; 0409380202—please note absences are still charged for
- ⇒ **OSHC Invoices outstanding amounts carried over from 2022;** There are a small number of outstanding invoices — a reminder that fortnightly regular payments are to be made, and accounts must be paid in full by the end of each term and in full by the end of 2022. Families must contact me if they cannot meet these requirements.
- ⇒ **Updated Medical Plans & medication;** Please ensure we have updated medical plans & medication for your child — Plans have a 12 month expiry from date on plan. We cannot have a child in care unless we have updated medications & Plans.
- ⇒ **OSHC Policy Update;** We are currently in the process of updating the following OSHC policies and would like your feedback — please email me to request any of the following policies:
 - * OSHC Philosophy statement
 - * General Service Information, Governance and Management
 - * Payment of Fees
 - * Acceptance and Refusal of Authorizations
 - * Delivery & Collection of Children

OSHC ABSENCES

- **Absences:** Contact the OSHC Service if your child will be absent from OSHC; message/text, email
- Children are to be picked up by authorized contacts only.
- **Before care:** If you wish to have an emergency spot, please ring the direct OSHC number ; 93872631 or Phyllis mob; 0422209671

OSHC Sub-Committee of Management

Next meeting: 16th Feb 2023 6.00pm
OSHC ROOM
ALL WELCOME

Medical Documentation

Have you updated medical details including allergies, food intolerances & medical conditions in your My Family Lounge account, and provided OSHC with updated correct documentation; medical plans, risk minimization and medicine?

Family Feedback

We welcome your feedback . Your ideas, thoughts and suggestions are important to us and help us to create a quality service for you and your children. Please let us know. Email, phone, chat..

We also are always on the look out for re-cycled materials and ideas for cooking, activities & experiences.

The Child Care Subsidy System (CCS) & Government Compliance

Have you confirmed your booking pattern in your MyGov account?

- You must do this every time you make any changes to your circumstances or booking patterns. CCS will automatically 'cease' if you have not use the program for 14 weeks
- Check your subsidy regularly to make sure you are receiving the correct subsidy and hours you are entitled too.

My Family Lounge

- **Web;** Use the online My Family Lounge web application to enrol, re-enrol, or request changes to your permanent days. <http://beps.vic.edu.au/oshc>
- **App:** Download the My Family Lounge App on your mobile phone to check for casual vacancies, make casual bookings and cancellations; www.myfamilylounge.com.au

OSHC Invoices

All OSHC payments are made via the Qkr! Mastercard App downloaded from Google play/App store.

OSHC Invoices are sent out fortnightly and are expected to be paid on a regular fortnightly basis.

Signing your child in and out of OSHC

We use a digital sign in system; *Qikkids Kiosk*, you will need to enter you mobile phone number and then set-up a 4 digit PIN number which you will use for all your OSHC signing in and out. Your Authorised contacts also use this system —they can set-up their own PIN but need to be authorised by you on your MyFamily lounge account.

Weekly Aftercare & Beforecare Program Plan: Term 1 2023

Legend:

W; Wet weather timetable

D; Dry weather timetable

Framework for School Age Care: Focus Outcomes;

1. 'Children have a strong sense of identity'
2. 'Children are connected with and contribute to their world'
3. 'Children have a Strong Sense of Wellbeing'
4. 'Children are confident and involved learners'

Mon 6th February

ASC

Origami Club in the OSHC room with Hayfa & Hannah

Colourfuls with Kerryn & Faye

Basketball/table tennis on the basketball Crt with Brit & Jake

Frisbee on the Oval

BSC

Children's Choice of activities

Tuesday 7th February

ASC

Dream House Plans in the OSHC room with Hannah
Colourfuls

Basketball on the basketball Crt with Jake

Skippping on the Oval with Hayfa

Colourfuls with Kerryn & Faye

Child Safety & Wellbeing Activities with Rena

BSC

Children's Choice of activities

Wed 8th February

ASC

'Caring for country poster' in the OSHC room with Hannah

'Base Ball' on Oval with Brit & Jake

Colourfuls with Kerryn

Science Club: (Paper towels & Skittles) on Handball Crt

BSC

Children's Choice of Activities

Thurs 9th February

ASC

Animal Craft in the OSHC room with Jake

Cooking Pizzas in the big kitchen with Kerryn

Colourfuls with Hayfa & Faye

Tennis on the Basketball Crt with Brit

Bug House Creations with Hannah at BUSH OSHC

PREPS in Tinker Lab with Lucy

BSC

Children's Choice of activities

Fri 10th February

ASC

Re-cycled material craft in the OSHC room with Lucy

Colourfuls with Faye

Daisy Chains with Hannah at BUSH OSHC

BSC

Children's Choice of activities

What Have the Children Been doing at OSHC this Week:

