

## Compass Guide for Parents

## No. 5 Three-Way Conference Bookings

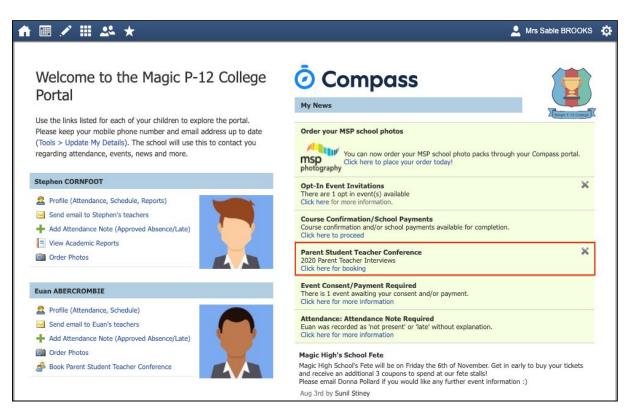
What to do when it is time to book your parent/ student/teacher three-way conference.

> Acknowledgment - This Guide was developed by Compass Education and adapted for BEPS local setup.

## How To: Book a Teacher Conference

To book a conference with your child's teacher, when a conference cycle is available, you will see an alert on your dashboard.

Click the alert.



This will take you to the conference cycle and you will see the Welcome message from the school that will include details about the conference.

Click the 'Show me how to book' option for guided instructions on how to secure your conference booking.

