## **Brunswick East Primary School**

195A Stewart Street, Brunswick East VIC 3057 School No. 3179



## **School Council Minutes**

**DATE:** 14 February 2023 **TIME:** 7:00pm to 9:00pm

VENUE: BEPS

CHAIR: Michael Lucy

ATTENDEES: Janet Di Pilla, Marianne Crowe, Jill Howells, Lucy Shaw, Belinda Hatt, Renee Burns,

Michael Lucy, Jess Kenway, Libby Neesham, Louise Monahan, David Shelton

NOTE TAKER: Dave Slutzkin

OBSERVERS: None

APOLOGIES: Michael Hole

**CONFLICTS OF INTEREST:** None

İTE	M		DETAILS	Actions
1.	1. WELCOME		Michael Lucy (Vice-President) opened the meeting	
			and delivered the Acknowledgment of Country.	
2.	2. ATTENDANCE AND		Quorum requirements were met.	
	APOLOGIES		Apologies were received from Michael Hole.	
3.	INTRODUC	TION TO	New members were welcomed to school council.	
	SCHOOL CO	OUNCIL	Janet and previous officer holders described the	
			function of school council executive roles.	
4.	MINUTES (	OF PREVIOUS	Minutes of previous meeting confirmed with out	
	MEETING		variation.	
RES	OLUTION:		School Council minutes of the meeting held on 14th Febr	uary 2023 be confirmed as
		presented.		
	OVED:	Jessica Kenway		
Vo		Unanimously a		nrried
MATTERS ARISING		ARISING	School website to be updated following the election of	
			the new school council.	
			Welcome pack has been updated, to be proofread and	Michael – to proofread
			published.	and send to Jess
			Voluntary contributions have been updated on	
			compass for one click payment to be rolled out to	
			parents in February.	
			BEPS fundraising book, proposal is with the	
5.	Denonte		fundraising committee.	
Э.	REPORTS	IPAL (JANET)	New processes for Independent Education Plan (IEP)	
	A. PRINC	IPAL (JANET)	and Student Support Group (SSG) processes have	
			been implemented with the aim of better embedding	
			student wellbeing into the system.	
			Tutor Learning Initiative (TLI) groups have been	
			formed and are running well so far. BEPS has funding	
			for TLI support 3 days per week.	
			The impact of the pandemic is still being felt. Student	
			wellbeing is a focus area for 2023. Final year art	
			therapy students have begun to work within the	
			school.	
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	All LCs for 2023 have new students. LCs have been	
	moved around to accommodate staff and student	
	numbers. Our new teachers and support staff have	
	settled in well. All LCs are operating well.	
	There is a question hanging over school camps this	Janet – to circulate figures
	year. These are booked, however reduced staff	for funding the garden
	numbers, required staff/ student ratios, new age	program and camps
	restrictions on bunk beds means we may not be able	
	to run all camps.	
	The question was asked: can we diverts some of our	
	2022 fundraising to fund school camps.	
	Figures to be circulated outlining the cost of the	
	gardening program and school camps for	
	consideration and decided out of session.	
	School assets have been reviewed, most assets are	
	rated 3-5, which isn't urgent. Funding has been	
	received for the roof repairs. Some work remains to	
	finalise the toilet block renovation, this is expected to	
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	be completed shortly. New blinds have been	
	purchased for some of the LCS.	
	The strategic plan is ready to go on the website	Janet – to follow up with
		Effie
	A communication forum will be held in the last week	Janet – to lock in a date
	of term. This will provide an opportunity for parents	
	to learn about the changes to LCs. Conversation is not	
	about justifying school decisions but explaining the	
	reasons behind decisions to bring the school	
	community along with us. It was noted that there was	
	minimal attendance at the annual report forums.	
	Curriculum days for 2023 were confirmed. Staff	Janet – to communicate
	development days are not yet final.	curriculum days
B. PRESIDENT (LUCY)	This was Lucy's last report as school council president.	
,	A number of big wins were recorded from her time in	
	the role and included:	
	- Establishing new communication channels	
	- An astounding twilight market	
	- Increased focus on wellbeing	
	- 2019 school review process	
	- Glenda's farewell	
	- New events such as zoom trivia	
	- James getting us repeated grants	
	- Resurfaced basketball court	
	- New dishwasher	
	- New indoor and outdoor toilets	
	- ICAN program	
	- Lunchtime clubs	
	- Respectful relationships program	
	I all the second the second second	
	Lucy thanked the school council for it's work and	
	Lucy thanked the school council for it's work and support and acknowledged the incredible school leadership team and particularly Janet and Jill.	



C. FINANCE SUB-	Circulated prior to the meeting:				
Сомміттее	- Finance sub-committee minutes, 10 Feb 2023;				
(Belinda/Marianne)	- Financial commitment summary 31 Dec 2022;				
	- 2023 draft cash budget;				
	- Nov & Dec 2022, Jan 2023 balance sheets;				
	- Nov & Dec 2022, Jan 2023 operating statements				
	Student enrolment has been forecast similarly to last				
	year. Most new enrolments have been 456 students.				
	Prep numbers have been estimated low. Staff				
	numbers are down two teachers this year.				
	Funding for projects reflected in financial summary				
	and draft budget were discussed. Gardening program				
	is not reflected but the finance has been committed				
	and is recorded.				
	The fundraising success of 2022 was noted, with the				
	election day BBQ bringing in around \$8k and the				
	twilight market around \$44k. Thanks was recorded for				
	the time and effort of the fundraising and twilight				
	market committees.				
	cial Commitment Summary and Draft Cash Budget be approved as presented.				
MOVED: Michael Lucy	SECONDED: Lucy Shaw				
Vote: Unanimously a					
D. Fundraising /	Twilight market was a success and acknowledged the				
COMMUNITY	work of those that contributed, in particular Juliet and				
Building Sub-	Chris who were generous with their time and Helen				
COMMITTEE (DAVID)	McDonald and Libby Smith.				
	David is happy to be a resource for the next planning				
	committee. Some points to note:				
	- Planning to commence as early as possible.				
	- Inflatables with need to be reviewed so as to be				
	inline with DET policy.				
E. PROJECT SUB-	Approval was sought for a strategic planning session				
COMMITTEE (LOUISE)	to assist with setting priorities for school projects with				
20111111112 (200102)	external facilitator to be funded by school council.				
	Matters discussed included:				
	- Useful to articulate fundraising direction				
	- Need to push back on price				
	- Session needs to be well planned with pre session				
	briefing				
	- Strategic direction has been on the table for a				
	long time but never finalised				
	- Timing could be planned to bring new council				
	together				
	- Strong disagreement expressed on the grounds				
	that as the council is struggling to fund camps and				
	other education opportunities the expenditure				
	was inappropriate				
<b>RESOLUTION:</b> That the School Council approved expenditure on external facilitator for council planning session					
MOVED: NOT RECORDE	D SECONDED: NOT RECORDED				
VOTE: Six votes in fav	our OUTCOME: Motion carried				
F. GROUNDS SUB-	Trish will be leaving the subcommittee				
COMMITTEE (JANET)					
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	G. OSHC SUB-	Nothing to report.	
	COMMITTEE (JANET)		
	H. RECONCILIATION	Nothing to report.	
	<b>ACTION PLAN SUB-</b>		
	COMMITTEE (LIBBY)		
6.	GENERAL BUSINESS	Organising council files for handover	Lucy – to give to Michael
		Zoom session for future council members	Louise, Michael & Jess – to
			arrange
		Lousie has been trying out splitting the parent group	
		for Friday markets. Will monitor success	
7.	CORRESPONDENCE	Nil	
8.	OTHER BUSINESS	Thanks recorded for outgoing council members: Lucy,	
		Belinda and David	
		Next meeting Tuesday 14 March 2023	
9.	MEETING CLOSE	The Chair declared the meeting closed at 9.41pm	

Minutes confirmed by School Council 09 May 2023

RB

Renee Burns BEPS School Council President