

School Council Minutes

DATE:	14 March 2023	TIME:	7:00pm to 9:00pm
VENUE:	BEPS		
CHAIR:	Janet Di Pilla [Items 1–4]; Renee Burns [Items 5–10]		
ATTENDEES:	Janet Di Pilla, Marianne Crowe, Renee Burns, Jess Kenway, Angela Roberts, Dave Slutzkin, Libby Neesham, Michael Lucy, Louise Monahan, Laurence Billiet		
OBSERVERS:	None		
APOLOGIES:	Jill Howells; [DET teacher member TBA]		
CONFLICTS OF INTEREST:	None		

ITEM	DETAILS	ACTIONS
1. WELCOME	Janet Di Pilla (Principal and Executive Officer) opened the meeting and delivered the Acknowledgment of Country.	
2. ATTENDANCE AND APOLOGIES	Quorum requirements were met. Apologies were received from Jill Howells; the incoming DET teacher member is yet to be confirmed.	Janet – DET teacher member to be confirmed for next meeting
3. INTRODUCTION TO SCHOOL COUNCIL	New members were welcomed to school council. Janet and previous officer holders described the function of school council executive roles.	
4. ELECTION OF OFFICERS	Janet Di Pilla (Principal and Executive Officer) declared all School Council positions vacant and called for nominations.	
A. PRESIDENT	Nominations for President were received from Dave Slutzkin and Renee Burns. Lots were drawn following two tied votes. Renee Burns elected President.	Renee – follow up with Lucy for President handover
B. VICE PRESIDENT	Jess Kenway nominated and confirmed as Vice-President.	
C. TREASURER	Dave Slutzkin nominated and confirmed as Treasurer.	
D. SECRETARY	Angela Roberts nominated and confirmed as Secretary. Jess Kenway, outgoing Secretary to assist Angela coming into the role.	Jess – assist Angela coming into the role
E. FUNDRAISING COMMITTEE COORDINATOR	Michael Lucy nominated and confirmed as Fundraising Committee Coordinator.	
5. MINUTES OF PREVIOUS MEETING	Minutes of previous meeting confirmed pending final version. AMENDMENTS <ul style="list-style-type: none"> objection to engaging external facilitation for council planning on the grounds the expenditure fell outside council delegation 	Renee - follow up with Lucy re: final minutes of previous meeting
RESOLUTION:	That the draft School Council minutes of the meeting held on 14th February 2023 be confirmed with amendments pending final minutes	
Moved:	[NOT RECORDED]	SECONDED: [NOT RECORDED]
Vote:	[NOT RECORDED]	Outcome: [NOT RECORDED]
MATTERS ARISING	School website – current Strategic Plan to be uploaded	Janet – follow up with Effie

	Family information forums – to be held Monday 3 rd April in person and Wednesday 5 th April online	Janet – communication to school community
	<p>Council Planning session:</p> <ul style="list-style-type: none"> - Agreed at the last meeting. - All recognise the benefit of external facilitation for planning. - Questions of governance have been raised. - DET advice has been that Council can not expend funds in this manner. - Perhaps a member of the school community might be found to assist. - Value in holding a session to set broad direction for BEPS and school council. - Session to be held Saturday 1st April 2023. 	<p>Louise – compile materials to inform session and distribute via President</p> <p>Louise, Jess & Renee – meet to plan session following the distribution of materials</p>
	<p>School camps:</p> <ul style="list-style-type: none"> - As per discussion at Special Meeting 1 March 2023 1-2-3 camps cannot be held in 2023. - As a community, camps are very important, the decision has been very difficult. - All recognise the decision will be unpopular and must be communicated sensitively. - Alternate activities will be planned with BEPS 1-2-3 students, with suggestions to be sought from the students. - Communication to be crafted in consultation with school council and address: <ul style="list-style-type: none"> - the reasons the decision became necessary as discussed in this meeting and the previous special meeting. - alternatives explored. - approach of the school for planning future camps. - The State Government and AEU will be meeting in May to discuss, outcomes to be monitored. - Fundraising cannot be used for the 4-5-6 camps as per DET advice; the cost (approx. \$9k) will be taken from long term budget funds and will not impact the current operating budget. 	Janet – communication to school in consultation with school council
6. REPORTS		
A. PRINCIPAL (JANET)	YarraMe will support us with an Inclusion Support Service which is a dedicated outreach program where students are supported in their mainstream schools.	
	The Hon Natalie Hutchins MP, Minister for Education will be visiting the school on Monday 20 March 2023 to view the I CAN Imagination Club program. BEPS has been featured as a case study for the program, with a video on the DET website. Further BEPS promotion is expected from the Minister’s visit.	
	The new DET online maintenance system (AIMS) has been implemented. BEPS have recorded the required roof repairs which are now out for tender. Grant funding (\$95k) will be used to finance the repairs.	

	The VIC process for Primary School enrolments has changed, updates to reflect these changes have been completed on the BEPS website.	
	Voluntary contributions: - Council members have identified changes to DET advice about reminders for unpaid voluntary contributions. - A communication plan has been developed to issue reminders sensitively and in line with DET guidelines. It is hoped this will raise our contribution level to the budgeted 80%.	
B. PRESIDENT (RENEE)	Nothing to report.	
C. FINANCE SUB-COMMITTEE (MARIANNE)	The independent audit has now been finalised. School Council acknowledges that this has been a demanding process and records its thanks to Marianne for her work steering us through the audit.	
	Circulated prior to the meeting: - Finance Sub-Committee Minutes, 8 Feb 2023; - February Operating Statement; - February Balance Sheet; - Application for Fundraising: Screen Printed T-shirts.	
RESOLUTION: That the School Council approve the Application for fundraising – Screen Printed T-Shirts as distributed. Moved: Michael Lucy SECONDED: Louise Monahan Vote: Unanimously accepted OUTCOME: Motion carried		
D. FUNDRAISING / COMMUNITY BUILDING SUB-COMMITTEE (MICHAEL)	Circulated prior to the meeting report by outgoing Coordinator, David Shelton	Michael – follow up with David S for handover items
E. PROJECT SUB-COMMITTEE (LOUISE)	Nothing to report.	
F. GROUNDS SUB-COMMITTEE (JANET)	Working bee scheduled for March 26 2023.	
	Request to redress and reseed the school oval. This would be best done during the April school holidays.	Louise – quote to be sought from Pat Dempsey
G. OSHC SUB-COMMITTEE (RENEE)	A proposal to increase the OSHC rates is expected for next meeting. This has become necessary due the combination of wage increases and attendance numbers having not returned to pre-Covid levels.	
H. RECONCILIATION ACTION PLAN SUB-COMMITTEE (LIBBY)	Nothing to report.	
7. GENERAL BUSINESS	Curriculum days decided at February Council meeting to be communicated. NOT RECORDED	Janet – communication to school community
	Funds raised at 2022 Twilight Market were earmarked for re-establishing the gardening program. Garden educator to be appointed on a part-time basis with portion of funding to be used for supplies.	Janet – progress recruitment process
8. CORRESPONDENCE	Nil	

9. OTHER BUSINESS	Council member to supply a photograph and preferred pronouns for use on the BEPS website. Photos to be send to Effie, brunswick.east.ps@education.vic.gov.au	ALL – provide photos to Effie via email
	Next meeting Tuesday 9 May 2023	
10. MEETING CLOSE	The President declared the meeting closed at 9.25pm	

Minutes confirmed by School Council 09 May 2023

RB

Renee Burns
 BEPS School Council President