

B.E.P.S. SCHOOL COUNCIL

MINUTES

Meeting held on 28 May at 7.00pm 2013

PRESENT: Jacinta Parsons, Rob Rodger, Cath Smith, Kirsty Argyle, Jill Howells, Linda Dimos, Paula Thomson Michael Hole

APOLOGIES: Rebecca Hannan, Cameron Miller, Himadri Potter

<u>ITEM</u>	<u>DETAILS</u>	<u>MOTIONS</u>
1. Opening the Meeting	Paula to chair the meeting	
2. Welcome & Introductions	Welcome to Junior School Council members, Mika James, Reuben Rodger and Rosie Rodger, Jenenaya Smith and Zita Pinda	
3. Apologies:	Rebecca Hannan, Cameron Miller Himadri Potter	
4. Minutes of the Previous Meeting:	Minutes of the meeting held April 23, 2013 were distributed previously in the form of actions and resolutions from the previous meeting. Actions: Linda: To check the process school council needs to follow if a member misses three meetings in a row Jill: to ring the region to clarify our situation in regard to the school's cap	Motion: "That the Minutes of the meeting held on 23 April, 2013 at 7.00pm be confirmed." Moved: Cath Smith Seconded: Rob Rodger Outcome: Motion carried
5. Business Arising from Previous Minutes:	Zita Pinda report	
6. Review of Action Register	Action Register was reviewed	
7. Essential Business:	<u>Junior School Council Presentation (JSC)</u> Mika James, Ruben Rodger and Rosie Rodger presented an overview of what Junior School council has met about this year. Main points <ul style="list-style-type: none"> • All member of JSC have surveyed their learning communities to find out if there were any issues and to get some fundraising ideas. • Discussion of Friday market mostly about how to avoid over crowding at the market • They also presented what has been happening in the Environment Action Team and the Active Travel team <u>Action:</u> At assembly JSC will mention how to behave at the Friday Market <u>Zita Pinda Presentation</u> Zita Pinda presented her report 'Brunswick East Primary Student Attitudes to School Review report 2012' that was commissioned last year by the school leadership team.	Motion: School Council accepts the 'Brunswick East Primary School Student attitudes to School Review Report 2012' Moved: Kirsty Argyle Seconded: Michael Hole Outcome: Motion carried

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<p><u>Vision and Values – approval</u> Jill Howells presented the education committee’s final recommendation for the school’s new vision statement and values. Actions: Linda: to report to the school community via the newsletter on the new vision statement and values</p> <p>Linda/Angela to change the banner on the school newsletter to the new vision statement</p> <p>Jill with the education committee to assess the school’s logo in relationship to the new vision and values</p> <p><u>Radio Room proposal</u> Linda tabled Mel’s radio room proposal Discuss of what is needed to get the Radio room up and running. The equipment is old and was donated from RRR. We should look to replacing the mixing panel, as it is old and could stop working at any time. Action: Jacinta: School council invite Mel to put a submission to the finance committee for funding to come from fundraising money</p> <p><u>Art Expo</u> This year will be holding an Arts Expo. The school concert will be biannual.</p> <p><u>Fundraising purchases</u> Discussion of how the \$18,000 that was approved to spent from fundraising be spilt between the home groups.</p> <p><u>New Bell/communication System</u> Linda spoke to the urgency of replacing the old Bell/communication system and that communication was held between Cameron Miller and Linda prior to the purchase</p> <p><u>Signatures for school Banking</u> Andrew Peel and Robyn Perkins permission to be signatories for the school banking needs to removed. Linda Dimos needs to added.</p>	<p>Motion: School Council approves and enthusiastically thanks everybody involved in the process of developing the new vision statement and values for Brunswick East Primary School Moved: Kirsty Argyle Seconded: Michael hole Outcome: Motion carried</p> <p>Motion: School council approves the equitable division of \$18,000 between the 17 home groups to be spent by the end of term in line with the lists already provided. Moved: Michael Hole Seconded: Paula Thomson Outcome: Motion carried</p> <p>Motion: School Council approves the spending of \$906 for the new communication system. Moved: Jacinta Parsons Seconded: Rob Rodger Outcome: Motion carried</p> <p>Motion: School Council gives permission for the amending of signatures for school banking. Robyn Perkins and Andrew Peel to be removed and Linda Dimos to be added. Moved: Paula Thomson Seconded: Jacinta Parsons</p>
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		Outcome: Motion carried
8. Correspondence: <u>In:</u>	<p>May correspondence was discussed and received/endorsed</p> <p>Correspondence In: <u>Koorie Funding</u> <u>Maintenance Assessment Report</u> Summary of maintenance report tabled and discussed. Discussion of the retaining wall along Nicholson Street and the initial course of action through the engineers report.</p> <p>Action: Linda and Jill to talk to Zoe and Andrew about the maintenance report.</p> <p><u>Police journal subscription</u> <u>School improvement and governance network</u> <u>Win fitness</u> <u>UPS – a not for profit Chemist fund</u> They have \$10,000 to distribute in the form of grants for community groups and schools in the northern suburbs. They are usually between \$500 and \$ 5,000.</p> <p>Action: Paula to investigate whether we qualify for a grant.</p> <p>Correspondence Out: None</p>	<p>Motion: That the inwards correspondence is received and the outwards correspondence endorsed for May. Moved: Paula Thomson Seconded: Jacinta Parsons Outcome: Motion carried</p>
<u>Out:</u>		
9. Principal's Report:	<p>Principal's report: Main points discussed were:</p> <ul style="list-style-type: none"> • Staffing • Lorraine Wilson • Coaching • Data learning teams • Website access <p>Action: Linda to organise a meeting about the webpage. Dani, Rob, Linda and Jill to attend.</p>	<p>Motion: "That the Principal's report be received for May" Moved: Jacinta Parsons Seconded: Rob Rodger Outcome: Motion carried</p>
10. Financial Report:	<p>Cath reported back on the Finance Committee meeting on the 14th of May. March and May's reports were tabled.</p>	<p>Motion: "That the 14 May Finance committee minutes be received" Moved: Paula Thomson Seconded: Kristy Argyle Outcome: Motion carried</p> <p>Motion: "The statement of receipt and expenditure for the period ending March and May as circulated is accepted and the accounts be ratified or approved for payment and that the Investment Register for March and May be approved."</p>

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		Moved: Jacinta Parsons Seconded: Rob Rodger Outcome: Motion carried								
<p>11. <u>Other Reports:</u></p> <ul style="list-style-type: none"> • President • Education • Environment & Sustainability • Community Building • Buildings and Grounds • OSHC • Junior School Council 	<p><u>President report – Cameron Miller</u> Nil</p> <p><u>Education – Jill</u> As tabled</p> <p><u>Environment & Sustainability- Sarah Boyle</u> As tabled</p> <p><u>Community Building – Michael Hole</u> Main Discussion Points:</p> <ul style="list-style-type: none"> • Terms of Reference – This was approved with the amendment to the section that states the day school council meets, from Thursday to Tuesday. • Raffle – Community Building would like to purchase high value electronic goods to the value of \$2,500 to be used for prizes in a raffle. • Mothers Day Stall/ Breast Cancer fundraiser The Mothers Day Stall made \$5,000 The Breast Cancer fundraiser made \$2000.00 • Arts Exp Should Community Building be involved? <p><u>Building and Grounds</u> Main discussion points were:</p> <ul style="list-style-type: none"> • Site Survey- There was a discussion of the reasons for a site survey and its cost in relationship to the total budget for Buildings and Grounds. Budget for expenditure for the remainder of the year is requested. • Further discussion of the maintenance report <p><u>Actions</u> School Council requests a detailed breakdown of the ongoing and annual costs are for Building and Grounds for the rest of the year.</p> <p>Linda and Jill to meet with the Building and Grounds committee re: their budget for the rest of the year.</p> <p><u>OSHC – Ranita Swamy</u> As tabled</p>	<p>Motion: School Council ratifies all the committee reports presented Moved: Paula Thompson Seconded: Rob Rodgers Outcome: Motion carried</p>								
12. General Business:										
13. Closure of Meeting Or extension of time Standing Orders: Maximum 2 x 15 minute extensions.	<p>Meeting closed at: 10.15 Next SCHOOL COUNCIL MEETING July 23 @ 7.00pm</p>									
14. Next Meeting dates	<table border="1"> <tr> <td>Education</td> <td>12 June @ 7.00pm</td> </tr> <tr> <td>Environment and Sustainability</td> <td>11 June @ 4.00pm</td> </tr> <tr> <td>Finance</td> <td>11 June @ 8.00am</td> </tr> <tr> <td>Community Building</td> <td>6 June @ 7.00pm</td> </tr> </table>	Education	12 June @ 7.00pm	Environment and Sustainability	11 June @ 4.00pm	Finance	11 June @ 8.00am	Community Building	6 June @ 7.00pm	
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	Buildings and Grounds	11 June @ 7.00pm	
	OSHC	12 August @ 6.00pm	
	School Council	23 July @ 7.00pm	