

Yard Supervision Policy

BRUNSWICK EAST PRIMARY SCHOOL POLICY

Rationale

Adequate supervision of students in the schoolyard is a requirement of the school's duty of care.

Objectives

- To provide adequate and appropriate supervision of students in the schoolyard.

Implementation

- Supervision of students is the responsibility of all staff.
- A roster system will be used to timetable staff members for yard supervision.
- Yard supervision will include directly before school, recess and lunch breaks, and directly after school.
- Parents will be informed regularly via the newsletter that staff members are not on yard duty until **8:45am** each morning and not after **3:45pm** each afternoon. Children are not to be sent to school before 8:45am and must be collected before 3:45pm.
- After 3.45 pm the supervising teacher will direct unsupervised students still in or about the schoolyard to the school office and parents will be contacted by phone.
- Yard duty staff members will be provided with a waist-bag containing basic first aid supplies.
- In addition, staff will be responsible for supervision of the first aid room during recess and lunch times. There will be a first aid trained staff member/s available for additional support if required.
- In the waist bag there will also be First Aid passes. Students are not to enter the building for first aid without a pass. This enables minor complaints to be dealt with outside e.g. bandaids, tissues etc.
- Yard duty staff members will keep a record of inappropriate student yard behaviour and children behaving in a dangerous manner will be sent to Reflection. Behaviours where Reflection may be deemed necessary include; physical conflict, racial or sexual harassment, throwing inappropriate objects, teasing, vandalising, tackling, leaving the yard, refusal to follow instructions, or other activities where teachers feel students are not behaving in a manner that reflects the school's philosophy.
- Casual Relief Teachers will be responsible for the yard duty of staff members they are replacing.
- Staff members who are aware that they cannot fulfil their yard duty obligations and are not being replaced by a Casual Relief Teacher are required to arrange their own yard duty swap, record it on the whiteboard and discuss the matter with the Assistant Principal.
- Staff members are required to wear broad brimmed hats during terms 1 and 4 while outside, in accordance with the SunSmart Policy.
- Staff on yard supervision, where appropriate, should approach unknown people in the yard, or notify staff in staffroom and/or office for assistance if they feel there is a threat to staff or students. The Red Alert card in the waist bag can be sent in with two children to elicit support. This Red Alert card can also be used for any dangerous situation that may require more staff outside e.g. children fighting.
- Yard duty teachers will monitor the yard for any hazards, notifying the office for any assistance where required.

References and Resources

Brunswick East Primary School Duty of Care Policy

Brunswick East Primary School Camp Policy

Brunswick East Primary School Incursion Policy

Brunswick East Primary School Excursion Policy

Brunswick East Primary School Yard Supervision Policy

Brunswick East Primary School SunSmart Policy

[DEECD – Duty of Care](#)

[DEECD – Supervision](#)

Evaluation

This policy will be reviewed with student input as part of the school's review cycle.

This policy was ratified by School Council on the 25th of November 2014