**Brunswick East Primary School Outside School Hours Care Service**

**Re-Enrolment Process Timetable 2018 for 2019**

**September-October 2018**

|  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- |
| **Monday** | **Tuesday** | **Wednesday** | **Thursday** | **Friday** | **Sat** | **Sun** |
| ***24***  **Round One Offers**:  2019 Online enrolments opens to existing permanent user families re: care requirements for 2019 (must be completed online to continue bookings for 2019) | ***25*** | ***26*** | ***27*** | ***28*** | ***29*** | ***30*** |
| ***1 October*** | ***2*** | ***3*** | ***4*** | ***5*** | ***6*** | ***7*** |
| ***8 TERM 4 STARTS*** | ***9*** | ***10*** | ***11*** | ***12*** | ***13*** | ***14*** |
| **15** | ***16*** | ***17*** | ***18*** | ***19*** | ***20*** | ***21*** |
| ***22***  **Round One Offers*:***  2019 Online enrolments close with updated enrolment forms received and $100.00 deposit due by 5.00pm COB.  ***Confirmation is via My Family Lounge on receipt of updated bookings*** | ***23*** | ***24*** | ***25*** | ***26*** | ***27*** | ***28*** |

**November 2018**

|  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- |
| **Monday** | **Tuesday** | **Wednesday** | **Thursday** | **Friday** | **Sat** | **Sun** |
| ***29***  **Round One Offers** confirmed by OSHC email\* | ***30*** | ***31*** | ***1*** | ***2*** | ***3*** | ***4*** |
| ***5***  **Round Two Offers**: 2019 Booking Request for waitlist available to families; new incoming preps and other families emailed ‘how to enrol’ on request | ***6*** | ***7*** | ***8*** | ***9*** | ***10*** | ***11*** |
| 12 | ***13*** | ***14*** | ***15*** | ***16*** | ***17*** | ***18*** |
| ***19***  **Round Two Offers**: 2019 Booking request for waitlist closes by COB 5.00pm. | ***20*** | ***21*** | ***22*** | ***23*** | ***24*** | ***25*** |

**December 2018**

|  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- |
| **Monday** | **Tuesday** | **Wednesday** | **Thursday** | **Friday** | **Sat** | **Sun** |
| ***26***  **Round Two Offers**: 2019 Waitlist accepted notification sent to families via My Family Lounge | ***27*** | ***28*** | ***29*** | ***30*** | ***1*** | ***2*** |
| ***3***  **Round Two Offers**: 2019 online Enrolment forms printed and given to OSHC together with $100 deposit due by no later than 5.00pm COB. \* | ***4*** | ***5*** | ***6*** | ***7*** | ***8*** | ***9*** |
| **10**  **Round Two Offers**: 2019 Round Two Offers confirmed by My Family Lounge | ***11*** | ***12*** | ***13*** | ***14*** | ***15*** | ***16*** |
| ***17*** | ***18*** | ***19*** | ***20*** | ***21***  ***END OF TERM 4*** | ***22*** | ***23*** |